



## Minutes of PWR Committee Meeting 11/03/2023 Church hall

**Present:** Daniel Selman (DS), Nicola Moore (NM), Tim Springett (TS) Alex Robbins (AR), Liz Squires (LS), Kev Howarth (KH), (NJ), James Wall (JW) Julie Medhurst (JuM), Natalie Jacques (NJ), Richard Dunstan (RD), Hannah Harrison (HH), Martyn Panting (MP)

### 1. Apologies: None

### 2. Minutes and actions last meeting

Action	Responsible	Update
Dodgeball tournament 2 teams to be funded by Kent Athletics Network	RD	Complete Great success
Grand Prix Trophies to be bought for Winter party	NJ	Complete
Investigate club kit at other clubs in Kent Network	RD	C/F
Investigate Bandbox as an option for clubkit	JM	C/F
Contact Mark Warren about Club charity	NM	COMPLETE
Water station ballot reminder	DS	COMPLETE
Review PWR website pages	ALL	C/F
Send calendar events to JH to update on website	JM	COMPLETE

### 3. Fundraising activities including PWR 100 Club and charity running tops

Martyn Panting (MP) attended the meeting for the first 30 minutes to discuss fundraising activities for the new club charity The Chris Ake Foundation.

MP presented the idea of the PWR100Club and provided the committee with the research he had done into the options including confirming research into Gambling commission rules and differences between:

Private society lottery – no specific licence or admin (most done this way)

Small society lottery – no licence but does need registering with local authority

Private Society lottery – seems to be the easiest as no cost in registration but it does needs physical tickets and cannot be carried out virtually/online

The draw has to happen in a physical location – suggestion is last Tuesday of month Willet Rec

Can't be advertised over social media/email/text – leaflets could be handed out on a Tuesday night and emailed to members after but original advertisement cannot be done over social media.

MP agreed to amend the wording to ensure full year payment to be made and not every month to minimise admin for the Treasurer.

JW requested that we amend the renewal cost for Second claim members to be £12.50 per month to avoid confusion over payments. All agreed.

Committee agreed it would be easier if we applied for a small society lottery licence due to the restrictions in advertising and MP agreed to look into this.

Licence option to be tied to membership renewal and AR to add details to the registration form.

Licence owner requires a name - PWR Secretary to be assigned

PWR Chris Asked Charity shirt to be offered to members but not to be worn on race days as it is not an affiliated top.

Other ideas suggested include:

Heads and Tails and raffle to be organised for PWR Quiz

MP to speak to LS if there are any ideas he has such as competition against Orpington, race nights etc

Marathon ballet winners to be contacted to encourage them to join the charity and MP would set up a Just Giving page

RD at this point confirmed the following had been arranged.

11<sup>th</sup> March – Mob match Orpington parkrun Kent London Athletic

11<sup>th</sup> July – Mob match v Orpington Jubilee Park 8pm start

#### **4. Social secretary Update (LS)**

##### **Winter party**

125 tickets were sold at the Winter party which was a £40 profit. The committee congratulated and thanked LS.

No negative feedback was received only positive feedback

The venue worked as the room could be made larger and smaller and they catered enough food.

The committee discussed the difficulty in selling tickets

Cost of living / Post covid – social bookings / Worried about not knowing anyone – LS to send out a social questionnaire to find out what the membership wants **(LS)**

Next year agreed to book Hayes New Inn again – Reserve the date without a deposit November 25<sup>th</sup> 2023 **(LS)**

##### **Other events**

Christmas lights run – organised by Joanne O'Connell well attended and everyone had a good time

Quiz Night 27/1/23– all 15 tables sold and trophies bought. **LS and NM** to decide on prizes

**TS** will organise the questions and printing

AR and NM to assist LS on the night

Theatre trip – Rock of ages 8/2/23 being advertised and organised by Sally O'Callaghan

The Leaders Social Night 15/2/23 - arranged for The Bull. Concerns over timing with half term but LS confirmed 37 has agreed. Some discrepancy over costs but LS hoping to clear up with venue.

Midsummer Run – To be 20<sup>th</sup> July but venue not confirmed

#### **5. AGM**

NM confirmed the AGM is fast approaching and asked if anyone was not standing again to let it be known. JD & NM stepping down, TS to confirm

DS will remain for another year

#### **6. DBS verification**

Confirmed requires 3 different proof of ID from now

#### **7. Age related record addition (RD)**

RD requested that we include additional age categories in the club records as we have more members of a senior age.

Agreed that MV75 and FV70 record to be added.

Discussion around the success of the annual club records. DS felt it was because he had missed some

messages and updates due to a lack of notification from the form.

DS confirmed he is happy to continue and would relaunch it and ask JH to create 2 pages one separate for current year records to make it easier to view on the website.

### **8. Leaders conference (RD)**

Booked Saturday 18<sup>th</sup> March at 10am venue new meeting room at Norman Park track

All committee members invited

Health & Safety to be core part. Leaders to be asked for topic suggestions in advance

Richard to also review current leaders to see if they want to continue to be listed as a leader

### **AOB**

Website –

Issues around email redirection relate to website changes and have been raised to Weebly help page.

No longer able to just amend email redirects and they are insisting on a Google Workplace subscription.

JD investigating

NM requested personal email addresses to be sent to her to make a committee group. Considered

DS to ask JH to look at alternative websites

May need to consider gmail accounts and hand them onto next committee members

Marathon ballet criteria –

Committee membership agreed to be worth 2 pts

NM to review other volunteering criteria with DS

JD raised the issue that there is only 6 mths between the 2 London Marathons – all agreed the last 12 months volunteering to be covered even if cross over with previous volunteering lists

Scout hut – we can utilise if required. Share any ideas

No H&S incident notifications since last meeting

JW discussed PWR10k Profits and how to split between the charities - £1500 to National Trust, St Christophers to be 80% of the remainder and the Maypole to be 20%

AR announced Membership renewal to go out mid Feb

AR to contact EA for what the current fee will be

Date of next meeting – To be arranged end of March / April time

### **Calendar of future dates**

#### **Jan 2022**

22nd - GP3 Canterbury 10 mile

27th – Quiz night

#### **Feb 2023**

5th – KFL7 Blean Woods Canterbury

12<sup>th</sup> – Allhallows rearranged KFL race

15<sup>th</sup> – Leaders social

19<sup>th</sup> - GP4 Tunbridge Wells Half Marathon

#### **Mar 2023**

11th March – Mobmatch Kent London Athletic- Orpington parkrun

12th March – Paddock Wood Half Marathon

18<sup>th</sup> March – Leader conference at Norman Park Track

26<sup>th</sup> March – GP5 Mel's Milers 10k

#### **Apr 2023**

2nd – Brighton Marathon and Landmarks Half Marathon

16<sup>th</sup> – Manchester Marathon  
23<sup>rd</sup> – TCS London Marathon  
25<sup>th</sup> – Marathon Roll call

**May 2023**

1<sup>st</sup> –GP6 Vitality 10k  
14<sup>th</sup> – GP7 Darent Valley 10k

**June 2023**

12<sup>th</sup> - GP8 – Tenterden 10k  
20<sup>th</sup> – Midsummer run TBC

**July 2023**

10<sup>th</sup> - GP9 – Mid Kent 5 miler

**Aug -**

GP10 – Any parkrun anywhere

**Sept –**

GP TBC

3<sup>rd</sup> – Big Half

### **Actions Carried forward to next meeting**

<b><u>Action</u></b>	<b><u>Responsible</u></b>
Investigate club kit at other clubs in Kent Network	RD
Investigate Bandbox as an option for clubkit	JM
100 Club set up – MP to investigate requirements for Small Society lottery and amend wording on the document about the payment being one off per year upfront and take forward with Treasurer, Membership Secretary and club secretary	MP, JW, AR, (to be sent out with membership), DS (to be licence owner)
Amend 2 <sup>nd</sup> claim membership fee to £12.50 and investigate the cost of EA membership	AR
Design and send out Questionnaire to get membership views on winter party and other events	LS
Book Winter party 25 <sup>th</sup> November at New Inn	LS
Update Club records and relaunch annual records And ask Jason Hone to investigate alternative website hosting companies	DS
Continue to investigate Website email address issues with supplier	JM
Provide contact emails to NM to create an email group for committee	ALL
Pay charity funding as per agreed split	JW
Review volunteering credits for marathon ballot	NM / DS

## **Calendar of future dates**

### **Oct 2022**

30<sup>th</sup> – GP12 KFL1 Knole Park and Dublin Marathon

### **Nov 2022**

5<sup>th</sup> - GP1 Swanley parkrun

13<sup>th</sup> – KFL2 Swanley

20<sup>th</sup> – KFL3 – Oxleas Wood, Eltham

26<sup>th</sup> GP1 Swanley parkrun

26<sup>th</sup> PWR Winter Party

### **Dec 2022**

18<sup>th</sup> GP2 KFL4 Haven Allhallows Holiday park

### **Jan 2023**

8<sup>th</sup> – KFL5 Minnis Bay, Birchington

15<sup>th</sup> – KFL6 Fowlmead Country park Deal

22<sup>nd</sup> - GP3 Canterbury 10 mile

27<sup>th</sup> – Quiz night

### **Feb 2023**

5<sup>th</sup> – KFL7 Blean Woods Canterbury

21<sup>st</sup> - GP4 Tunbridge Wells Half Marathon

Leaders drinks TBC

### **Mar 2023**

12th March – Paddock Wood Half Marathon

### **Apr 2023**

2<sup>nd</sup> – Brighton Marathon and Landmarks Half Marathon

23<sup>rd</sup> – TCS London Marathon

25<sup>th</sup> – Marathon Roll call?