



**Petts Wood Runners - Annual General Meeting**  
**Tuesday 24<sup>th</sup> May 2022 20:00**  
Bickley Manor Hotel

**WELCOME**

Daniel Selman, Club Secretary welcomed members to the AGM and advised everyone on the structure and format of the meeting. He also advised apologies were received from Richard Dunstan, Steve Burnett and Donna Carroll. He also confirmed that no agenda items were received prior to the meeting from the members.

Quorum established based on at least 10% of the membership at the time being at the meeting.

A copy of the 2021 AGM minutes was shared prior to the meeting [available here](#) and they were accepted.

**CHAIRPERSON'S REPORT (Nicola Moore)**

Welcome to the Petts Wood Runners Annual General Meeting. This is the first opportunity we have had to hold this meeting in person since 2019, so thank you for taking time out of your busy week to be here with us this evening.

The AGM provides us with an opportunity to celebrate our running successes and to recognise the efforts of everyone involved in making the magic happen and so I am going to start there, with some thank yous.

Firstly, to the committee. I cannot thank them enough for everything they have done to keep the club going through some very difficult times. The pandemic of the last 2 years has brought many challenges. We are after all, a running club and so enforced lockdowns and social distancing meant that for many months we were unable to meet with our running buddies. But that is where the committee got creative. Running challenges, virtual quiz nights - even a Grand Prix event and an in-house mob match - meant that spirits were kept high and we kept running. We were also able to resume our Tuesday club nights and hold our 10k race so thanks go to Anna and the Race Team and of course all of our group leaders.

We welcomed Caring Dental as our race sponsor and also bagged a new member in the process, so thanks also go to Chris.

The feedback from our 10k race was outstanding once again and I hope the volunteer marshalls had an enjoyable day. Bring on this years' race and let's all support our new Race Director Jason - I am sure it will be a huge success and will raise some much needed funds for the charities we support.

So back to Tuesday nights. I know that many of you have a love-hate relationship with the booking sheet. I feel your pain, but it does enable us to manage numbers and ensures that club runs are only available to our members, so we will be keeping this in place for the time being.

Our Tuesday night leaders deserve the biggest of Thank Yous. We are extremely fortunate to have such a wonderful group of individuals who without fail, put themselves forward each week to lead. There are not many other local clubs that offer 13 different paced groups, but to maintain this offering we are always looking for more people to come forward and lead, so if you think you could step-up please speak to me tonight or drop me an email. Our groups are at the maximum capacity of 20 runners and some are oversubscribed so we would like to put more groups on if we can. Thank you to those new leaders who have recently stepped forward and answered the call and I look forward to hearing from more of you.

So now it is time to look back at some of our successes of the past 12 months. The first mention must go to the KFL team, lead masterfully by Gavin - thank you for getting everyone organised and for being so encouraging to new KFLers. The KFL win was a huge team effort so well done to all of you and I look forward to celebrating with you later this evening.

There have also been some individual successes. This year we introduced the 2022 club records, giving members an opportunity to claim 'the best time so far this year' at their age category and many of you have claimed these so well done. If you would like to know more about our club records please visit the website. And whilst on the subject of our club website, thanks go to Jason Hone for looking after things so expertly this year.

Some more thanks go to the volunteers at the London Marathon Water Station. We had to jump through lots of covid hoops but everyone responded positively so thank you for giving up your time to help out and thanks also to Ian, Hannah and Kate who have offered to help out with the organising of this year's water station.

Hopefully many of you will make it to the start line for this years' London Marathon and that will be thanks in part to Mike for running the track sessions every Thursday. It really is appreciated by everyone who attends, so thank you Mike and thanks also for the advice you have offered to our latest recruits at the Beginners couch to 5k course.

The beginners course would not happen if it was not for Donna, Michael, Sherry, Hannah and their helpers so thanks to them for their help on Saturday mornings too.

So we are now back into the swing of things with regular group runs taking place on Tuesday nights and Thursday mornings. Many of you are also meeting up for some parkrun tourism and are achieving personal bests - congratulations to you all.

But Petts Wood Runners is not all about the running and thanks must go to Lianne for organising so many great social events over the past year. The Winter Party, Christmas Lights Run, Quiz Night, Uskudar Meal and for her help in getting us all here tonight to name but a few. Thank you Lianne, you will be sadly missed by the committee, so too will Sarah who is stepping down as club treasurer. Thank you both.

So now all that is left is to invite Sarah, Lianne and Gavin to collect a small token of our appreciation for everything they have done for the club over the past year.

Thank you all for listening.

### **TREASURER'S REPORT (Sarah Davis)**

Sarah referred to the Treasurer's report in the AGM prepared papers. The highlights are noted below. For a more detailed breakdown, refer to the member's area of the [website](#) where you will find the AGM papers including the financial statement for the 12 months ending 31 March 2022 along with a supporting note available at the following link

The club remains in a healthy position.

The opening balance at the bank at the beginning of the accounting year was £20,826 and the closing balance at the bank at the end of March 2022 was £23,426, a net increase of £2,600 in the year. The main reason for the increase is due to membership subscription timing differences, both in terms of when fees are paid by members and when the corresponding EA athlete registration fees are paid, and in terms of which year's fees are paid in which financial year. For example, the club received £8,619 of 2022/23 membership subscriptions in February/March 2022 and the corresponding payments to England Athletics were paid in April 2022.

Appendix 1 shows the details of the membership subscriptions. Due to COVID-19 the club decided to discount the 1<sup>st</sup> claim membership subscription to £15 for 2021/22, to cover the EA athlete registration fee only and membership subscription was waived completely for 2nd claim members. Therefore, the club itself did not retain any income from the 2021/22 membership fees.

Appendix 2 shows the income and expenses for the 2021 Petts Wood 10k. Despite slightly less income than the last race in 2019, a combination of both a careful management of expenses and a decision for the club to cover the volunteer gifts, resulted in an increase in surplus of £1,190 to £8.5k which was donated to charity, including £4.5k to St Christophers and £2,390 to Demelza.

Sarah concluded her report to say that she has really enjoyed being Treasurer and being part of great teams over the last 3 years. It really has been great fun and would like to wish the new treasurer and committee all the best.

### **CAPTAINS' REPORT (Kevin Howarth and Natalie Jacques)**

Natalie reiterated the points raised by the Chairman of how it was great to be meeting up back in person and reminisced of the PWR spirit and resilience of the club and runners during covid with the Socially distanced GP runs, not-park runs, virtual runs and personnel bests achieved.

Also how good it was to return to beloved KFL, Grand Prix with licenced races, Assembly League, Tuesday nights, Track sessions, beginners course and the PWR10K with thanks to Anna Adams for an amazing job. She also thanked the volunteers including the marshalls, tail walkers, cheer/entertainment, set up take down.



Jason Mercer has taken on the baton as Race Leader in 2022 and they look forward to supporting him to another amazing race day reminding everyone they are all needed to help on the 9<sup>th</sup> October 2022 to volunteer.

Kevin acknowledged the successes of the KFL and gave big thanks to the KFL Captain Gavin McKay who was first and last to leave every race. He confirmed there were 86 runners at Swanley and Oxleas. Overall we were Men's team were runners up in 2<sup>nd</sup> place, the Women's team in 3<sup>rd</sup> place and that the club won the Combined Team Trophy. He looked forward to encouraging everyone to get involved in 22/23 season.

They then went on to give thanks to Richard Dunstan for organising the local parks GP during lockdown and confirmed the winners of the 21/22 GP Season would be announced at the Winter Party.

The Assembly league is under way. They gave thanks to Marcus Elwes for his organisation and encouraged the club to attend the next two events on 9<sup>th</sup> June and 7<sup>th</sup> July.

They concluded by giving thanks to all of the Tuesday night leaders and the commitment they give. As well as to Mike for his Thursday night track sessions and the support he has given people to reach their individual goals.

They gave thanks to the rest of the committee for their support especially as they were new in their role and finished by advising that they are open to suggestions and to get in touch if they have any.

### **ELECTION OF PWR COMMITTEE (Daniel Selman)**

A list of candidates, together with each candidate's nominator and seconder, can be found at Annex A.

The election for all positions on the new committee was made by a vote and as no hands were shown the club endorses those with 1 nomination

Daniel welcomed the new committee member James Wall and confirmed that Tim Springett had agreed to stand again, being nominated and seconded on the night in absence of any other nomination by Kevin Howarth and Natalie Jacques.

### **UNFILLED POSITIONS**

No nominations were received for the Social Secretary and no one put themselves forward during the meeting.

### **AOB**

No items have been submitted for inclusion ahead of the meeting.

Dave Adams asked how do the committee determine the cash reserves to be kept considering the healthy bank balance

The committee responded to confirm they kept the membership at the same cost as 2019 and this was despite the increase in England Athletics subscriptions which meant the PWR portion had reduced.

It was also pointed out that they always open to suggestions and that included a welcome drink to the PWR AGM and increase in % contribution for the LIRF course

Ralph Ambrose asked if the committee would consider increasing the % contribution or fund it fully as having to pay could be putting people off.

Nicola confirmed the committee would consider this and other options

Later in the evening Liz Squires was nominated and seconded by Alexander Robbins and Hannah Harrison to be the New Social Secretary and this was accepted by the club.

Meeting closed at 20:43



## Annex A - Nominations

Role	Candidate	Nominator	Seconder
Chair	Nicola Moore	Sacha Townsend	Michelle Cooper
Treasurer	James Wall	Nat Jacques	Laura Elvin
Secretary	Daniel Selman	Marcus Elwes	Lianne Flynn
Membership	Alexandra Robins	Kev Howarth	Simon Gleeson
Men's captain	Kev Howarth	Gavin McKay	Stephen Pond
Ladies' captain	Nat Jacques	James Wall	Laura Elvin
Minutes	Julie Medhurst	Kev Howarth	Eadaoin Miller
Safety (on the night)	Tim Springett	Nat Jacques	Kev Howarth
Coach	Richard Dunstan	Orla Weston	Janet Littlejohn
Liaison	Hannah Harrison	Emma Horan	Kathy Strachan
Social (on the night)	Liz Squires	Alexandra Robins	Hannah Harrison