



## Minutes of PWR Committee Meeting 25<sup>th</sup> January 2021 Virtual Meeting via Zoom

**Present:** Daniel Selman (DS), Joanne O’Connell (JOC), Nicola Moore (NM), Tim Springett (TS), Stephen Pond (SP), Julie Medhurst (JM), Sarah Davis (SaD), Gillian Selman (GS), Hannah Harrison (HH), Wendy Le Comber (WLC), Richard Dunstan (RD)

**Apologies:** Natalie Compton (NC),

### 1. Minutes and actions from last time

Action	Responsible	Update
Update Safeguarding policy with feedback	HH	Will share with committee and add to website
Review and Update H&S Guidance for reference to Sweeper and remove contact telephone numbers. Reshare to website and PWR Leaders and Club page	TS/ SpD	Complete
Progress plan and draft risk assessment for Internal Mob match	TS/RD	Complete
Feedback and assist Eadaoin with search for new kit	JM	Continuing
Promote Christmas lights Secret run company on Facebook	PWR Committee FB Admin	Complete
Publish accounts on website	SD	Complete
Update Roger that he can claim 3000 club record	DS	Complete
Help Tidy shed	ALL	C/F

### 2. Club kit

Issues with current provider. Reviewing Kukri Sports who are the England Athletics recommended kit shop. Similar price to current provider.

£100 set up costs but would be refunded if £1000 spent in 1<sup>st</sup> 6 months. Mock up being sent next week. Options are Either Online shop to be open say 3 times per year with lead time 4 weeks or bulk buy every so often

Eadaoin – will provide a list of current stock and kitty amount

Action – Julie to share the brochure and photos of mock up once received

### 3. Club membership fees 21/22 (NM / SD)

Current Club fee £15 EA, £12 to PWR, £27 in total

Options discussed for new renewal

Benefits of EA: 4 VLM places, membership of power of ten, insurance, £2 affiliation discount

Agreed to charge EA £15 and £0 PWR with a link to a charity page to encourage people to donate voluntarily in place of PWR contribution **WLC** to draft Renewal letter and Circulate

**4. Club Facebook page content policy (RD)**

Discussion regarding non-running related posts. Agreed to change to running and fitness so that the policy is broader. **NM** to update Facebook

**5. Runners Need Discount Scheme (DS)**

Currently get 10% discount but under pressure to remove discount. 3 communications between now and June

**(DS)** to check with Jason whether website has updated logo, **DS** to put on Facebook, Need to go on a news item between now and June **(RD)**

**6. Club events during lockdown (RD)**

Winter Grand Prix has been successful. Extending to Spring  
Consideration of benefits of membership during Pandemic: Quizzes, Challenges, Mobmatch, Talks, Restricted Club runs reinstated  
Other ideas to be sought– Challenges to raise money for charity, Steps challenge in teams. Post out on Facebook for ideas, SPRINGO

**7. Social secretary update (JOC)**

No social activity due to COVID

**8. AGM (DS)**

Virtual AGM concerns – Concerns not enough for Quorum and Voting would have to be done in advance. i.e. agree accounts

Raffle to encourage members to attend as an incentive

Agreed to look to Monday 10th May for AGM

**9. VLM 2021 Ballot criteria (DS)**

Criteria – must be that they must have entered the ballot so should retain evidence of it. Depending on number of places we may be able to save a place for a leader's only ballot

**10. AOB**

KCCA – agreed not to donate membership fee which is not required this year

NM to assist WLC with Google docs file for membership

Race Director to take on Members 10k as dress rehearsal

**Next meeting 29<sup>th</sup> March 2021**

**Dates for diaries**

<b>February</b>	4 <sup>th</sup> – Zoom Talk with Chris Thompson 8 <sup>th</sup> – VLM results Spring Grand Prix begins
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<b>May</b>	10 <sup>th</sup> - AGM
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**Summary of actions C/F**

<b>Action</b>	<b>Responsible</b>
Feedback and assist Eadaoin with search for new kit	JM
Membership renewal letter to be drafted, shared and published	WLC
Facebook policy to be updated to include fitness not just running	NM
Publicise Runners Need Discount	DS / RD
Ideas required for further challenges	ALL
Ideas required for Social Events	ALL
Help Tidy shed – when lockdown over	ALL