

PETTS WOOD RUNNERS ANNUAL GENERAL MEETING

Date: Tuesday 10 May 2016 at 9pm

Venue: Towncourt Rooms, 200 Petts Wood Road, PETTS WOOD, BR5 1LA

Committee in attendance:

Chairperson: Karen Barritt

Treasurer: Laura Stables

Club Secretary: John Gurney

Club Coach: Richard Dunstan

Social Secretary: Jonathan Bottomer

Membership Secretary: Helen Hart

Ladies Captain: Sigrid Robson

Men's Club Captain: Mike Reeves

Minutes Secretary: Emma Doyle

Race Director: Stephen Robson

MINUTES

1. WELCOME

Secretary John Gurney welcomed members to the Petts Wood Runners Annual General Meeting.

2. APOLOGIES AND ESTABLISHMENT OF A QUORUM

Apologies were received from Tim Springett and Sherry Bevan. A quorum was established (10% of paid-up members).

3. MINUTES

Minutes of the previous AGM held 12 May 2015 were distributed by the club secretary and some comments had been received. Ralph Ambrose objected that the minutes had not been received in a timely fashion. He had raised comments via email to the club secretary on the same evening as the AGM, a copy of which is attached.

Karen Barritt accepted that the comments contained in Ralph's email would be discussed in slower time outside of the AGM and therefore proposed a motion that the minutes be approved.

4. CHAIRPERSON REPORT – Karen Barritt

Karen presented her report to the club.

"This AGM is a celebration of our volunteers and our members continuing to put PWR on the map in terms of running and fundraising.

This club would not be as successful, popular and encouraging were it not for the committee sat here, who put many hours into the smooth running of the club and also the wonderful leaders who turn up, rain or shine to take you all out for a spin.

Also for Mike and Hels who can be found at the track every Thursday evening and equally for those that lead the Thursday and Sunday morning groups.

We are trying to make improvements for a much slicker start on a Tuesday evening as we have so many members that regularly turn up.

Members

As of this morning we had 315 paid up members and 129 to renew. A total of 444 if all members renew. We have had 190 members since April 2015, so we must be doing something right. 37% of new members are introduced by a friend and 24% of our new membership is made up of our beginners.

Beginners

There were two beginners courses in February and September, very ably led by Helen Hart, Sherry Bevan, Donna Carroll and Richard Dunstan and many of you lent a hand also.

Midsummer Run

We had fantastic fun last year on the midsummer run with a quiz, military exercises and a cocktail, followed by presentations in Mike and Dawn's garden. Sadly Dawn is not well enough to host this year and as our numbers have increased we've had to find another local venue. It is here, in the Memorial Garden on Tuesday 28th June, not quite midsummer but availability of halls was the problem. More information to follow.

I am very pleased that five of our members were successful in their applications to become England Athletics mental health ambassadors. Their first meeting will take place next week. Congratulations to them.

Social

We had fun at the Christmas party.

Jonathan Bottomer who joined the committee in January has started a club parkrun tourism, taking in a different parkrun once a month.

Nicola Moore organised a very successful curry evening.

We are aware there has been a lack of social activity and that is because we're concentrating on the 10th anniversary. Now that's more or less sorted there are several other activities waiting in the wings.

10th Anniversary Ball

Many of you know it's the club's 10th anniversary in October this year and the committee wanted to celebrate in style. We have a lovely and very fitting venue, the Beaverwood Club in Chislehurst to hold the PWR 10th anniversary black and white ball to be held on Saturday 26th November. There will be no Christmas party this year. Tickets are on sale, so bring your friends and family and help us to celebrate this wonderful club.

Grand Prix

With an expanding club it makes it quite hard work to coordinate the Grand Prix results.

Martin Cunningham has done a sterling job and I believe all results are up to date with only Harvel remaining. Thanks to Martin.

Should anyone be interested in helping out with this next year please speak to myself, Martin or John as we would like some help with this. If you like a spreadsheet, this is the role for you to put something back into the club.

New committee position of club representative/liaison person

The committee voted to add this new position as we felt that if someone was identified as a group representative, then anyone could go to him/her and they could feed back ideas/suggestions etc to the committee. Also, act as a liaison between the beginners groups and the leaders/committee.

PWR 10K 9TH October 2016

Entries are now open and the race team are already organising this event, which is the clubs biggest event of the year.

Last year we gave £5000 to St Christophers, £1000 to the National Trust and £600 to Maypole Project. So far the club has donated nearly £44,000 to St Christophers/Harris Hospice.

Gazebo

With some of the funds from the 10K and some from the club we have purchased a very large, club logo gazebo which will make an appearance at the members 10k on Sunday.

The start time for the 10k is 9:30am at the rec. If possible register on google doc beforehand but if you are unable, then make sure you register with either Hels or Emma Crawford when you arrive at the rec. This is for paid up members only. If you haven't renewed, there is still time.

Storage

We have received agreement from the council for a small amount of storage at the rec.

VLM

From next year the club will take over water station 4. We will need 60-70 volunteers but the club will be given six VLM places in addition to the four we already have.

Karen asked that the meeting take the election of the committee members as a block vote. The nominations with proposers and seconders listed below:

| Position | Proposed | Seconded |
|----------------------------------|-----------------|------------------|
| Chairperson: Karen Barritt | Paul Wheelan | Jane Branch |
| Treasurer: Laura Stables | Jenny Leng | Neil Thompson |
| Club Secretary: John Gurney | Johnny Gill | David Sumner |
| Club Coach: Richard Dunstan | Orla Weston | Janet Littlejohn |
| Social Secretary: Nicola Moore | Sacha Townsend | Michelle Cooper |
| Membership Secretary: Helen Hart | Murat Askin | Ralph Ambrose |

| | | |
|---------------------------------------|------------------|-----------------|
| Ladies Captain: Sigrid Robson | Geraldine Schaer | Emma Crawford |
| Men's Club Captain: Jonathan Bottomer | John O'Toole | Jack Harding |
| Minutes Secretary: Emma Doyle | Sarah Stonard | Orla Weston |
| Health & Safety: Tim Springett | David Allison | Matt Jones |
| Race Director: Stephen Robson | Chris Barritt | John O'Toole |
| Liaison Officer: John O'Toole | Anna Larner | Mathew Stephens |

The block vote was **approved** by show of hands.

5. PWR Captains

Mike Reeves and Sigrid Robson summarised the key race results and achievements over the past year with many PBs and prizes. Mike stated he is standing down as club captain to make way for new blood to take up the role. Mike will still play an active part at the club including Thursday evenings at the track.

6. TREASURER'S REPORT AND FINANCIAL Summary – Laura Stables

The Treasurer presented a summary of the movements in the income statement for the financial year ending 31st March 2016, see attached. These were distributed to all attendees.

Ralph Ambrose raised the question as to why the report had not been made available before the meeting, along with the minutes from the previous AGM. The Chair confirmed that in fact both were available but had not been circulated to members in advance of the meeting. Ralph's immediate assessment was of suspicion and he felt that the figures indicated were not totally transparent and said, "things were being swept under the carpet". The Chair and the Treasurer said that the accounts had been presented in a different format to at previous AGM's so as to keep the report simple and make it easy to understand for non-accountants. The treasurer disclosed that the detail behind the summary report is very easily obtainable should anyone have any questions on any of the figures and it is now being presented on a cash accounting basis so all the transactions are made up from direct bank transactions. The Chair confirmed that the accounts had been presented to the committee at their last meeting and that it was unanimously agreed by the committee that this format should be used for the 2016 AGM. The Treasurer invited Ralph and others to review the supporting detail at any time and confirmed that the report accurately reflected the finances of the club. Ralph Ambrose, David Boswell and Debbie McKenzie asked that in future, the accounts be circulated at least 28 days in advance of the AGM. Ralph Ambrose, Debbie McKenzie and Sonia Chou also asked that in future prior year comparisons can be provided in the accounts. Ralph also asked that the minutes from the AGM be made available as soon as possible after the event. The Club Secretary confirmed that both the minutes and the accounts would be available for members to see via the club's website.

7. ANY OTHER BUSINESS

Jo Gamble questioned as to whether a record of safety related incidents was kept by Tim Springett, the Health and Safety Officer. The Chair confirmed that a record was kept and that Tim reported to the committee at every committee meeting. Jo Gamble asked that the record be made available to all leaders to enable them to be kept updated as to incidents. The Chair agreed and the matter would be discussed at the next committee meeting as to how these reports would be presented.

Debbie McKenzie asked if first aid training would be taking part at the club. Richard Dunstan confirmed that quotes had been obtained for such and training was expected to take place at a date to be confirmed in Autumn this year.

Chairperson Karen Barritt thanked the members for attending and the meeting was **closed** at 9.52pm.