

PETTS WOOD RUNNERS ANNUAL GENERAL MEETING

Date: Tuesday 12 May 2015 at 9pm

Venue: Towncourt Rooms, 200 Petts Wood Road, PETTS WOOD, BR5 1LA

MINUTES

1. WELCOME

Secretary John Gurney welcomed members to the Petts Wood Runners Annual General Meeting.

2. APOLOGIES AND ESTABLISHMENT OF A QUORUM

Apologies were received from Anne Dunstan, Liz Romano, Sue Hanney, Katrina Anstiss and Hellen Powell. A quorum was established (10% of paid-up members).

3. MINUTES

Minutes of the previous AGM held 13 May 2014 were **approved** with no matters arising and no amendments.

4. CHAIRPERSON REPORT – Karen Barritt

Karen presented her report to the club.

“At the last AGM, a resolution was passed to add four clauses to the club constitution to enable us to qualify for acceptance to HMRC’s Community Amateur Sports Club Scheme (CASC). After further discussion, the committee submitted the application. The club was accepted and it was backdated to 13 May 2014.

The significance of the backdating is that the club is not required to pay tax on the profit from last year’s 10k event. The fact that we are now a CASC means that we do not have to pay tax on qualifying trading profits under £30k.

On the subject of tax, during the discussions, it has become apparent that previous PWR committees did not have a clear understanding of the club’s tax liabilities. As a new committee, this was realised during the CASC application discussions.

Our Treasurer has been in communication with HMRC to explain the situation and ask for a settlement. She was notified just yesterday that HMRC would charge us only for the 3 years 2010 to 2013, even though the club was formed in 2007. The figures will be set out in the treasurer’s report.

As a result of reviewing the constitution to qualify for CASC status, the committee decided that there are some anomalies that should be removed to bring it up-to-date in line with our current membership. I would like to thank David Boswell and Stephen Robson particularly as they both spent a great deal of time on this. The new version is now available on the website.

Currently we have approximately 260 paid up members. EA increased their membership fee by £2.00 this year which was passed on to the members. Club membership remains at £10.00.

Two successful beginner groups have run in September and March. 100 started and 50 completed parkrun. The beginners really appreciate the support they received. Congratulations to Helen Hart and Sherry Bevan with help from Richard Dunstan and Mike Reeves, and many other club members who help out on Saturday mornings.

Preparations for the Club 10k are under way. David Boswell did a fantastic job last year.

The club continues to have a close connection with Bromley parkrun which remains a popular event with large numbers participating. A junior parkrun starts on Sunday 31 May.

Tuesday night runs remain very popular. Thank you to all the group leaders, without whom the club wouldn't run.

I would now like to thank the committee members who have served you over the last year. Firstly those standing down:

Emma Doyle – Membership Secretary
Sherry Bevan – Minutes Secretary
David Boswell, 10k Race Director
Natalie Compton – Publicity
Julia Glass – Social Secretary

Those who will stand again for election

John Gurney – Secretary
Laura Stables – Treasurer
Richard Dunstan – Coach
Helen Hart – Kit and Membership Secretary
Mike Reeves – Mens Captain
Sigrid Robson – Womens Captan
Stephen Robson Mens Vice Captain and now standing for Race Director

I would also like to thank Martin Cunningham who looks after the Grand Prix results and Jenny Leng who helps Martin with this and is also Ladies Vice Captain.

Looking back at this year's social events, we had a fabulous midsummer run and the best Christmas Party ever.

I'm proud to be Chair of this club and happy to stand for election again."

Karen asked that the meeting take the election of the committee members as a block vote. The nominations with proposers and seconders listed below:

Position	Proposed	Seconded
Chairperson: Karen Barritt	Ian Noad	Sarah Stonard
Treasurer: Laura Stables	Jenny Leng	Jane Branch
Club Secretary: John Gurney	Emma Doyle	David Sumner
Club Coach: Richard Dunstan	Janet Littlejohn	Orla Weston
Social Secretary: Emily Barber	Emma Atkins	Della Harris
Membership Secretary: Helen Hart	Emily Barber	Della Harris
Ladies Captain: Sigrid Robson	Sarah Stonard	Geraldine Schaer
Men's Club Captain: Mike Reeves	James Gibson	Gary Vaughan
Minutes Secretary: Emma Doyle	Orla Weston	Sarah Stonard
Health & Safety: Tim Springett	Andy Everitt	Donna Carroll
Race Director: Stephen Robson	Chris Barritt	Hannah Roberts

The block vote was **approved** by show of hands.

Karen asked that the meeting vote to approve the changes to the constitution as updated on the website which includes the changes made to comply with CASC rules and removal of anomalies. **Motion carried** by a show of hands.

5. PWR Captains

Mike Reeves and Sigrid Robson summarised the key race results and achievements over the past year with many PBs and prizes.

6. TREASURER'S REPORT AND FINANCIAL STATEMENTS– Laura Stables

Laura presented the financial statements and highlighted the points below.

Overall the club has a surplus of £730.36 for the year. Profits from the 2014 10k race puts the club in the position of being able to make donations of £4,900 in total: £500 to National Trust, £400 to Maypole Project and £4,000 to St Christophers Hospice.

The club kit supplier has changed. £1432.18 represents stock being held.

Payment of £455 for PWR Coaching/Training is because 7 new people have finished their coaching courses.

It is anticipated that we will pay HMRC approximately £800 in back taxes.

Overall the club has £15,000.16 in the bank balance.

There were no further questions, the treasurer's report and financial statements were **approved** by the meeting, motion carried with a show of hands.

7. ANY OTHER BUSINESS

There being no other business, Chairperson Karen Barritt thanked the members for attending and the meeting was **closed** at 9.34pm.